Regular Board Meeting of the Board of Directors
1-A District Agricultural Association
Tuesday, June 11, 2024 – 10:00 AM
2600 Geneva Avenue, Daly City, California

MINUTES

Leah Pimentel, President	Al Perez, 1st Vice President	Leo Ma, 2nd Vice President
Mara Kopp, Director	Anthony Pantaleoni, Director	Ken Flower, Director
Tyrone Evans, Director	Chris Corgas, Director	

I. Roll Call
President Pimentel called the meeting to order at 10:01 AM. All Board Members were present.

Others in Attendance: Eric Blockie, Deputy Manager; Allison Keaney, CEO.

II. Approval of Board Meeting Minutes from May 21, 2024: Motion made by Director Perez to approve minutes of the regular Board meeting on May 21, 2024. Seconded by Director Evans. All in favor. Motion carried.

III. Correspondence: None

IV. Consent Agenda: Director Kopp moved to approve the consent agenda. Director Evans seconded the motion. All in favor. Motion carried.

V. Public Comments: No public comment.

VI. President's Report: President Pimentel requested that Director Flower be excused from the April 2024 meeting, due to a doctor's appointment. She also shared that the SF Standard attended FoodieLand and toured the event. She found it to be diverse, well attended, and a fun, positive event for everyone.

VII. CEO/DM Report: CEO Keaney and Deputy Manager Blockie reported on the following items:

- Calendar Review & Events Recap: Deputy Manager Blockie talked about the extensive set up and program that is Open Sauce, taking place June 14-16. He shared that outdoor events are working well, and that we have a Pupusa Festival and Guatemalan Festival. July will be quiet and then we will be busy August through December.
- Smoking & Cannabis Policy: CEO Keaney presented the Board with a recommendation for a no smoking/cannabis policy. She shared policies from other fairgrounds and reviewed some of the elements from the Cannabis Event Guidelines from CDFA, published October 2017.
- Grand National Rodeo: No report.
- Facilities: CEO Keaney reported that the Board approved gas line repairs are completed, the admin kitchen is finished, and that an agreement from the California Construction Authority was received. The Board will be able to vote on this capital improvement project at the next meeting, after which the bidding process will begin.

VIII. Committee Reports:

1. **Finance, Budget, Audit Committee:** Chris Corgas, Finance Chair provided an overview of the draft financial reports for April 2024, noting the following:

- Current position, cash on hand at $8,054,139.81
- Assets in excess of liabilities: $7,216,289.18
- Total assets $8,318,198.30
- Total Operating Revenue: $2,183,408
- Total Operating Expenditures: $2,324,301
- Net profit/loss: <$140,893>
- Not profit/loss after depreciation: $24,607
- Our current assets are lagging behind last year by about $500,000 but total assets are outpacing last year by about $1.7 million, due to investment in the facility.
- Accounts Receivable show no change over last report. The AR will look different in the final draft.

2. **Land Development:** Director Pantaleoni, shared that advisory committee visited SOM architects to provide input and review of design proposals for land development. More detail and operational input was shared during this meeting to ensure the Cow Palace's needs would be met.
3. **Grand National Rodeo:** No report.

IV. Action Items

a. **Financial Reports for April, 2024:** Reports presented were draft only; no action.
b. **Smoking and Cannabis Policy:** Director Corgas moved to approve the Smoking Policy as presented by CEO Keaney. Director Pantaleoni seconded the motion. The roll call vote is as follows:

Corgas	Aye	Ma	Aye
Evans	Aye	Pantaleoni	Aye
Flower	Aye	Perez	Aye
Kopp	Aye	Pimentel	Aye

All in favor. Motion carries.

c. **Repairs and Upgrades, Round Up Dining Room:** Proposal still being finalized. No action.
d. **Excused Absence, Director Flower:** Director Pantaleoni moved to excuse Director Flower from the April Board meeting. Seconded by Director Corgas. All in favor. motion carried.

V. Matters of Information

1. CEO Comments: CEO Keaney reported the following items on her schedule:

- Attending the SF Urban Ag Committee meeting at Alemany Farm, June 11.
- Attending Sponsorship Scalability Conference at the Reno Rodeo, June 18- 21.
- Attending WFA Mixer on June 14, at the Solano County Fair.
- Vacation: July 30 – August 8.

She also reminded the Board that the Cow Palace would be hosting a "Respectful Workplace and DEI" training session, led by the CDFA Office of Civil Rights on June 26th from 9am to 3pm in the Lobby. Directors are encouraged to attend if they can.
She let the Board know that the labor agreements for IATSE Local 16 and IBT 665 were negotiated and finalized for the next three years.

2. Director Comments: Director Kopp shared that the San Mateo History Museum would be presenting a talk by Jim Fitzpatrick about the Bay Bombers, followed by a tour of the exhibit, The Extraordinary Cow Palace on June 20

3. Next Regular Board Meeting: July 16, 2024 at 10:00am, Paddock Room, Cow Palace.

4. Special Board Meeting: July 10, 2024 at 10:00am, Paddock Room, Cow Palace.

VI. Adjournment: Motion to adjourn made by Director Flower, seconded by Director Evans. All in favor. Motion passed. The meeting adjourned 11:15 AM.

President, Leah Pimentel _____

CEO, Allison Keaney _____