Regular Board Meeting of the Board of Directors
1-A District Agricultural Association
Tuesday, May 21, 2024 – 10:00 AM
2600 Geneva Avenue, Daly City, California

MINUTES

Leah Pimentel, President	Al Perez, 1st Vice President	Leo Ma, 2nd Vice President
Mara Kopp, Director	Anthony Pantaleoni, Director	Ken Flower, Director
Tyrone Evans, Director	Chris Corgas, Director	

I. Roll Call
President Pimentel called the meeting to order at 10:02 AM. All Board Members as noted were present: Director Corgas, Director Evans, Director Flower, Director Kopp, Director Ma, Director Perez. Director Pantaleoni was excused.

Others in Attendance: Eric Blockie, Deputy Manager; Allison Keaney, CEO; Charles Southwick from CDFA.

II. Approval of Board Meeting Minutes from April 23, 2024: Motion made by Director Evans to approve minutes of the regular Board meeting on April 23, 2024. Seconded by Director Corgas. All in favor. Motion carried.

III. Correspondence: None

IV. Consent Agenda: Director Corgas moved to approve the consent agenda. Director Evans seconded the motion. All in favor. Motion carried.

V. Public Comments: No public comment.

VI. President's Report: President Pimentel reminded Directors to please refrain from using their cell phones during the meeting. She shared that many were excited for the upcoming Foodieland event and that media would be present. She shared that the Cow Palace was applauded for having this family friendly multicultural event. She also reminded directors to let her or CEO Keaney know of any vacation plans they have in the future.

VII. CEO/DM Report: CEO Keaney and Deputy Manager Blockie reported on the following items:

1. Calendar Review: More outdoor events for the summer. We have a recent past success of Punk in the Park, even though it rained a little. There is a lot of interest and excitement over Foodieland. Pupusa Fest in August will bring more interest as well.
2. DAA Board Duties and Responsibilities: CEO Keaney reviewed the presentation deck and handout form a recent training by CDFA on Board responsibilities and Bagley Keene. Charles Southwick, CDFA was on hand to provide input and answer questions.
3. Personnel Policies: CEO Keaney distributed and reviewed a set of Staff Expectations for Board review. The expectations will be implemented immediately, if passed, and become part of a Cow Palace Employee Handbook.
4. Grand National Rodeo: CEO Keaney deferred her GNR comments to Director Evans' report.

5. Facilities: CEO Keaney reported that many repairs are being dealt with, primarily with old gas lines. The most urgent gas line repair needs to be reviewed by the Board.

VIII. Committee Reports:

1. **Finance, Budget, Audit Committee:** Chris Corgas, Finance Chair provided an overview of the financial reports for March 2024, noting the following:

- Current position, cash on hand at $8,159,599.59
- Assets in excess of liabilities: $7,423,211
- Total assets $8,497,026.60
- Total Operating Revenue: $1,341,581
- Total Operating Expenditures: $1,610,723
- Net profit/loss <$103,642>

2. Accounts Receivable: Most receivables are in good standing. Progress is being made with the AT&T arrears. Fixed Assets increased by $1,860,421 with the closeout of several Construction in Progress expenses and their transfer to fixed assets.
3. **Land Development:** Director Corgas reported for Director Pantaleoni, about the advisory committee's visit to SOM architects to provide input and review of design proposals for land development. He shared that the Cow Palace input was thoughtful and well received.
4. **Grand National Rodeo:** Director Evans reported that the Grand National Rodeo will need to move to the second weekend; this will accommodate the filming of the rodeo for a broadcast on Fox Sports. The move will separate the rodeo from the Jr. Livestock Show, but the Parade of Champions can take place at the Women's Rodeo, which will now be on October 5th. The Committee feels the positive exposure outweighs the inconvenience.

IX. Action Items

1. **Financial Reports for March 2024:** Director Evans moved to approve the March 2024 Financial Reports. Director Flower seconded the motion. All in favor. Motion carried.
2. **Emergency Repair of Gas Line:** Director Corgas moved to approve the repair of the gas line that runs from the make-up area to the South Hall, at the estimated cost of $134,000. Director Evans seconded the motion. All in favor. Motion carried.
3. **Personell Policies – Work Expectations:** Director Kopp moved to approve the Personell Polices - Work Expectations as presented by CEO Keaney. Director Corgas seconded the motion. All in favor. Motion carried.

X. Matters of Information

1. **CEO Comments:** none
2. **Director Comments:** Director Perez invited everyone to participate in Chow Fun, the annual dining program to support the Excelsior District and Geneva Avenue Corridor restaurants.
3. **Next Board Meeting:** June 11, 2024 at 10:00am, Paddock Room, Cow Palace.

XI. Adjournment:

Motion to adjourn made by Director Flower, seconded by Director Evans. All in favor. Motion passed. The meeting adjourned 11:31 AM.

President, Leah Pimentel Leah Pimentel

CEO, Allison Keaney