

1

**Regular Board Meeting of the Board of Directors
1-A District Agricultural Association
Tuesday, September 19, 2023 – 10:00am
2600 Geneva Avenue, Daly City, California**

MINUTES

Chris Corgas, President	Leah Pimentel, 1 st Vice President	Al Perez, 2 nd Vice President
Mara Kopp, Director	Anthony Pantaleoni, Director	Ken Flower, Director
Tyrone Evans, Director	Leo Ma, Director	

I. Roll Call

President Corgas called the meeting to order at 10:05 AM. All Board Members as noted were present: Director Flower, Director Kopp, Director Ma, Director Perez, Director Pimentel. Excused: Director Evans, Director Pantaleoni.

Director Pimentel made a motion to excuse Director Evans and Director Pantaleoni Director Perez seconded the motion. All in favor. Motion passed.

Others in Attendance: Allison Keaney, CEO; Eric Blockie, Deputy Manager.

II. Approval of Board Meeting Minutes from July 11, 2023: Motion made by Director Perez to approve minutes of the regular Board meeting on July 11, 2023. Seconded by Director Kopp. All in favor. Motion passed.

III. Public Comments: No public comment.

IV. President's Report: President Corgas reported the following:

1. CDFA has announced that all remote and virtual meeting permissions have been extended to the end of 2023.
2. Director Training still needs to be completed. President Corgas will reach out to each Board member to discuss their individual completion.

V. CEO/DM Report: CEO Keaney and Deputy Manager Blockie reported on the following items:

1. Calendar Review: DM Blockie reported that for the first time in many years, the Cow Palace has five shows on sale at the same time. Outdoor event usage of the space had been successful with the Pupusa festival and the most recent Punk in Drublic show. Large scale events will soon be announced.
2. Facility Update: CEO Keaney reviewed the buildings and grounds projects that were closing in on completion: Green rooms, parking lot repairs, signage, arena curtains, concessions repairs, gutter repairs on the lower bays, Measure K agreement, lobby tile repairs, Round Up kitchen, refrigeration repair, purchase of the generators.
3. Master Concessionaire RFP Award: CEO Keaney presented the selected concessionaire from the RFP process to the Board for approval.

VI. Committee Reports:

1. **Grand National Rodeo, 2023:** Director Perez and CEO Keaney led a detailed review of the GNR schedule, entertainment, ancillary events, sponsors, and concessions. President Corgas requested that the Board plan ahead for their Director’s room needs. GNR, Jr. Livestock Show: CEO Keaney reported that entry fees were at \$95,321 (over the 2022 amount of \$74,000 at the same time) with 2575 total entries, 347 exhibitors, and 867 animals. CEO Keaney shared the Jr. Livestock show schedule. Director Kopp recommended that a copy of the program be sent to all local officials.
2. **Finance, Budget, Audit Committee:** President Corgas shared the June and July financial reports, noting the following:
 - Current position, cash on hand at \$8,134,505.35
 - Assets in excess of liabilities improved at \$7,928,654.
 - Total assets are \$15,494,897.
 - With 58% of the year past, revenue was tracking at 68% of budget and expenses at 56%.
 - Accounts Receivable: Refund due to Butler (accidental overpayment); working through AT&T receivables; Punk in Drublic will settle out when it is closed; Stranger Support has committed to paying their arrears as they want to return to the Cow Palace.
3. **Land Development:** Director Pantaleoni was absent; Director Ma reported that comments were received by Deca Catellus on the draft MDA. Consultants Joe Barket and Jerry Ramiza will evaluate and prepare responses when Mr. Ramiza returns from traveling abroad.

VII. Action Items

1. **Financial Statements for June and July, 2023:** Director Ma moved to approve the financial statements as presented. Director Flower seconded the motion. All in favor. Motion passed.
2. **Master Concessionaire Award:** Director Perez moved to approve the staff recommendation of Southern Hospitality Concessions as the master concessionaire for the 1-A DAA. Director Kopp seconded the motion. All in favor. Motion passed.

VIII. Matters of Information

1. **CEO Comments:** Directors should mark their calendars for January 25, 2024 for the first, “State of the Cow Palace” town hall meeting in the evening. Directors are also invited to attend “Passion 2 Profit” co hosted by the Renaissance Entrepreneurial Center, the City of Daly City, and the Cow Palace on November 8, 2023.
2. **Director Comments:** None
3. **Next Board Meeting:** Tuesday, October 17, 2023, at 10:00 AM in the Paddock room at the Cow Palace. November and December meetings will be held on alternate dates to accommodate the holiday schedule: November 14, 2023, and December 12, 2023.

IX. Adjournment: Motion to adjourn made by Director Flower, seconded by Director Ma. All in favor. Motion passed. Meeting adjourned 11:26 AM.

President, Chris Corgas _____

CEO, Allison Keaney _____

